



GOVERNMENT OF WEST BENGAL
GOVERNMENT GENERAL DEGREE COLLEGE AT SALBONI
KOYMA, BHIMPUR, PASCHIM MEDINIPUR, 721516

How to apply

1. Scan your photograph and signature, Mark sheet of 10+2 standard and Caste /category certificate if any
2. Register yourself by visiting the said website, get user name and password through SMS / email
3. Enter in your Account/Login using username and password
4. Click on 'Apply Now' tab.
4. Steps of form fill up:
 - ✓ Step 1: Form Fill-up (Personal Details).
 - Personal Information
 - Permanent Address Details
 - Family Income & Other Details
 - ✓ Step 2: Form Fill-up (Academic Details)
 - Higher Secondary or Equivalent Examination Details
 - ✓ Step 3: Form Fill-up (Upload Documents) (**only .jpeg* format within 200 KB**)
 - Upload Passport Size Photograph (within 200 KB)
 - Upload Your Signature (within 200 KB)
 - Upload Your 10+2 Marksheet Photo (within 200 KB)
 - Upload Your Caste Certificate Photo (within 200 KB), if any.
 - ✓ Step 4: Fill up the subjects for which you want to apply
 - ✓ Step 5: Please recheck and accept terms and condition and submit it
 - ✓ Step 6: Make payment through online mode.
 - ✓ Step 7: Submit the form in online mode finally. No edit is allowed after final submission
5. Take the print out of the submitted form, paste photograph, signed in appropriate places and keep it with you till verification after admission.